



Position: Public Works Roads Technician

Salary: \$

Hours of Work: 34.5/week

Circulation Level: Level I

Accountability: Infrastructure Director

Employment Status: 2 years contract

Preferences: MFN Band Members

The Public Works Roads Technician will perform the following duties:

- Organize and carry out all routine/non-routine bridge and road maintenance working cohesively with contractors, monitor contractors' delivery of maintenance and repair operations.
- Establish and implement Operational Guidelines based on best practices, Canada Labour Code and the Ontario Health and Safety Act, including following, monitoring, and implementing safety measures.
- Ensure adequate records are kept of all required equipment, maintenance, and inspections, including maintaining logbooks.
- Ensure local policies, procedures, and guidelines are followed.
- Ensure that inquiries and complaints regarding road network, maintenance activities or responsibilities are handled promptly, efficiently, effectively and with courtesy.
- Participate in the Ontario Good Roads Association at the provincial or regional level.
- Maintain equipment, heavy equipment, and vehicles.
- Site traffic control as required.
- Brush ditches along roads to maintain clear right of way.
- Clear and sand roads during winter or ice conditions.
- Maintain road systems through filling of potholes, grading roads, installing, and changing culverts and maintaining shoulders, and maintain community signage.
- Prepare lots for new housing construction when required.
- Prepare cemetery lots for burials through removal and replacement of fill.
- Conduct weekly collection of household sanitation and recycling
- Remove and/or dispose of nuisance bears or other wildlife
- Prepare boxes for burials and assist with preparation of burial sites
- Assist with annual Pow Wow through relocation of picnic tables, equipment and site preparation
- Set up, arrange, or remove tables, chairs, ladders, venue tents, portable washroom facilities, to prepare facilities and outdoor spaces for events
- Follow safe work practices and procedures, utilizing all required personal protective equipment
- Prepare, maintain and keep records of actions taken, including log books of maintenance and repair work and inspection manuals where required
- Performs other duties as assigned which are unplanned and of a transient nature and are consistent with the above job summary and duties.

The Public Works Roads Technician will possess the following qualifications, skills, experiences, and attributes:

- Some post-secondary education with a **minimum** of Grade 12 or equivalent.
- Minimum of five (5) years within a construction or highway maintenance service delivery operation with progressive level of responsibility.
- Minimum of two (2) years of heavy equipment operation.
- Must be in good health and able to pass a medical examination if required
- Must be able to lift a minimum of 60 lbs.
- Able to provide a Criminal Reference Check from the Canadian Police Information Center (CPIC).
- Must be able to work flexible hours, on-call and shift work, including weekends and holidays
- Must have Ontario Class G (G1 and G2 not acceptable) in good standing
- Must have Ontario Class DZ in good standing
- Must have Standard First Aid and CPR/AED
- Radiotelephone Operator Certificate (an asset)
- Book 7 Traffic Control Training (an asset)

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be in person. If you are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation Attention: Human Resources Department

P.O. Box 1299 Blind River, Ontario P0R1B0

Marked: **CONFIDENTIAL**

EMAIL: hrclerk@mississauga.com **FAX:** 705-356-1740

Deadline: May 16, 2024

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE

A socially and culturally healthy community where individuals have the opportunity to prosper and to achieve their full potential spiritually, emotionally, mentally, and physically through generous and unselfish support for one another, while pursuing balance and harmony within, with each other, and with Mother Earth.